

<p>आर्मर्ड व्हीकल निगम लिमिटेड (मशीनी औजार आदिरूप फैक्टरी) भारत सरकार का उद्यम रक्षा मंत्रालय</p>	 <p>CIN-U35990TN2021GOI145504</p>	<p>ARMoured VEHICLES NIGAM LIMITED (MACHINE TOOL PROTOTYPE FACTORY) A GOVT. OF INDIA ENTERPRISE MINISTRY OF DEFENCE</p>
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Advertisement for

Chief General Manager, AVNL-Ambarnath (Machine Tool Prototype Factory), A unit of AVNL, Avadi, Govt. of India Enterprise). Invites applications for engagement of Graduate Apprentices (General Stream) in MTPF, Ambarnath. Desired candidates can apply offline. The vacancy details are given below:-

Graduate Stream	Total Vacancies	Distribution						
		UR	SC	ST	OBC	PH 3%		
						OH	HH	VH
Arts	10	5	1	1	3	-	-	-
Science	08	4	1	1	2	-	-	-
Commerce	10	5	1	1	3	-	-	-
Computer Applications	03	2	0	0	1	-	-	-
Business Administration	03	2	0	0	1	-	-	-
Hotel Management	02	1	0	0	1	-	-	-
Event Management	02	1	0	0	0	-	1(HH)	-
Journalism & Mass Communication	01	1	0	0	1	-	-	-
Social Work	01	1	0	0	0	-	-	1(VH)
TOTAL	40	22	3	3	12	-	1(HH)	1(VH)

The offline applications should reach MTPF, within 21 days from the date of publication of the Advertisement. Applications should be sent by post to “The Chief General Manager, Machine Tool Prototype Factory, Ordnance Estate, Ambarnath, Dist-Thane, Maharashtra, Pin – 421 502.

1.0 Age Limit

1.1 The age of a person at the time of engagement shall not be less than 21 years. Maximum Age limit for Un-Reserved Categories is as specified for each post. Age relaxation is as per Government of India directives for different categories

1.2 Maximum Age limit

- i) 30 years for UR/EWS
- ii) 33 years for OBC
- iii) 35 years for SC/ST
- iv) 40 years for PwD

1.3 Rate of Stipend:

- | | |
|-----------------------------------|----------------|
| a. Graduate Apprentice | Rs.9,000/-p.m. |
| b. Technician Apprentice | Rs.8,000/-p.m. |
| c. Graduate Sandwich Apprentice | Rs.8,000/-p.m. |
| d. Technician Sandwich Apprentice | Rs.7,000/-p.m. |

2.0 RESERVATION:

2.1 All Government of India orders on 'Reservation' shall apply.

2.2 Relaxations, Concessions:

Reservations/ Relaxation & Concessions will be applicable to candidates belonging to SC/ ST/ OBC (Non-Creamy layer)/ PWBD/ EWS/ Ex-Service Men/Agni veers as per Government of India directives. Reserved category candidates applying against unreserved post shall be treated as General category and no relaxation shall be given

3.0 SELECTION PROCESS:

3.1 SCREENING: Screening of Applications will be done by a Screening Committee. Candidates are required to fill in the Application Form (attached with the advertisement) complete in all respects. Candidates may be shortlisted for selection. The Company may adopt higher eligibility criteria in case of receipt of more number of applicants meeting eligibility criteria.

3.2 Selection will be based on any of the following methods/procedures may be adopted:

i) Written Test or Interview and Practical

3.3 The selection process as indicated above is tentative. Selection Process may, however, vary depending upon number of applicants, administrative/ business requirements of the Company. The Management reserves the right to raise the minimum eligibility standards / criteria for short listing of candidates. All such engagements will be recommended by a Selection Board constituted by the concerned Head of the Unit/Corporate Office.

3.4 No TA/ DA will be admissible for attending Test/Interview

3.5 Declaration of Result on Selection:

(i) Selection will be based in the order of merit. In case more than one candidate secures the same mark, the candidate older in age by date of birth shall be considered for deciding place in the merit list

(ii) The results of the final selection, will be published only on AVNL website.

4.0 Offer:

(i) The offer of engagement on contract shall be issued to the suitable candidates in the order of merit and based on the number of vacancies and will be subject to verification of antecedents and caste certificate (in case of reserved category candidates) as per Govt of India guidelines. Draft of contract agreement is given as Annexure -C

(ii) Mere submission of Application does not guarantee the adequacy of candidature for being considered for further selection process. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for interview/appointment. Canvassing in any form shall disqualify the candidate.

(iii) No correspondence will be entertained from the candidates not selected/ interviewed.

4.0 Verification of Character and Antecedents:

Engagement shall be on the basis of satisfactory verification of character and antecedents in the prescribed form by the prescribed authorities in accordance with the directives issued by the Government from time to time. Such verification, if considered necessary may be obtained subsequently at any time during the course of engagement

5.0 Medical Fitness:

Every selected candidate shall be required to undergo medical examination by the Company authorized doctor. Asst. Civil Surgeon of Govt. Hospital/CGHS recognized hospital will be deemed to have been authorized by the Company for this purpose. All engagements will be subject to the candidate's medical fitness as per prescribed standards for the post. The opinion of the authorized doctor in this regard shall be final. An employee shall be liable to be medically examined any time during the period of his engagement with the Company. The engagement shall be terminated any time if found medically unsuitable/unfit for such engagement.

6. Disqualification:

Following shall constitute disqualification for engagement.

- i) Insolvency, Moral turpitude etc.
- ii) Pendency of investigation/trial in relation to a criminal offence.
- iii) Conviction by Court of Law for criminal offence.
- iv) Dismissal/termination from the services in your previous employment(s) pursuant to disciplinary action.

7.0 DECISION of AVNL (MTPF) is FINAL:

The decision of Chairman & Managing Director, AVNL in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and engagement of selected candidates will be final and binding on the candidates and no query/ correspondence will be entertained in this regard.

ADVT. NO. AND DATE _____

APPLICATION FOR THE POST OF _____

Paste a recent Passport size Photograph

Sl. No.	PARTICULARS	DETAILS
1	Name (In Block Letters)	
2	FATHER'S/MOTHER'S/HUSBAND'S NAME/GAURDIAN	
3	GENDER	
4	DATE OF BIRTH (DD/MM/YYYY)	
5	WHETHER BELONGS TO SC/ST/OBC/PWD/ Others	
6	PRESENT ADDRESS FOR COMMUNICATION	
7	PERMANENT ADDRESS	
8	TELEPHONE /MOBILE NO.	
9	E-MAIL ADDRESS	
10	AADHAAR NUMBER	
11	PAN CARD NUMBER	

EDUCATIONAL QUALIFICATIONS

Sl. No.	Marks 10 th Class onwards	% of marks obtained	Year of passing	Name of school/college

Declaration :

I, the undersigned , certify that to the best of my knowledge and belief, this CV correctly describe myself, my qualifications, and my experience that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Signature of Candidate

Date:

Place:

Documents to be enclosed

- Valid document evidencing date of birth of the candidate (Matriculation School Certificate/Birth Certificate)
- Educational Certificates – Mark sheets & Degree Certificates
- Caste Certificate in case of candidates belonging to reserved category.

TERMS AND CONDITIONS FOR ENGAGEMENT OF PROFESSIONAL ON FIXED TERM CONTRACT**GENERAL TERMS & CONDITIONS :**

- a) Only Indian nationals can apply for the posts.
- b) The number of posts indicated above, may vary based on the actual requirement at the time of selection. Application data incomplete, not in prescribed format, without the required enclosures will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained.
- c) Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of application.
- d) All information submitted in the application will be verified with the original documents at the time of document verification or at any stage of the recruitment process. If any documents/ information provided by the candidate is found to be false or incorrect or Non-conformity with the eligibility criteria, then his/her candidature is liable to be rejected/ cancelled at any stage of the recruitment and selection process without any prior intimation.
- e) Candidature is liable to be rejected at any stage of recruitment/ eligibility/ selection process or after joining, if any information provided by the candidate is not found in conformity with the criteria mentioned in the advertisement. The candidature is also liable for rejection at any stage if MTPF comes across any evidence/ knowledge that the qualification, experience and any other particulars indicated in the application/ other forms/ formats are not recognized/ false misleading and/or amounts to suppression of information/ particulars which should have been brought to the notice of MTPF.
- f) There will be no separate communication to any candidates on their non-selection at any stage.
- g) More submission of application does not guarantee the adequacy of the candidature for being considered for the selection process.
- h) Decision of AVNL-MTPF in the all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualification and other eligibility norms will be final and binding on the candidate.
- i) Relaxation and Concession will be applicable to the candidates belonging to SC/ST/OBC/PWD as per the Government directives.
- j) AVNL-MTPF reserves the right to debar/ disqualify any candidate at any stage of the selection process for any reason what so ever.
- k) Management reserves the right to cancel/ restrict/enlarge/ modify/alter the recruitment/ selection process, if need to so arises, without issuing any further notice or assigning any reason thereafter.
- l) Canvassing in any form will result in disqualification.

H. OTHER TERMS AND CONDITIONS:

- a) The engagement is purely temporary and it is not against any permanent vacancy. This engagement will not entitle any candidate to claim for regular/permanent employment in the Company. Candidates will not be entitled for any Benefit/compensation/absorption/ regularization/permanent employment in the Company.
- b) The persons engaged on full time basis will not be allowed to take any other assignment during the Apprenticeship period
- c) Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
- d) Relaxation of age for SC/ST/OBC-NCL/PWD and Ex-Servicemen /J&K domicile category will be as per Govt. of India guidelines. Reserved category candidates applying against unreserved post shall be treated as General category and no relaxation shall be given. The reserved category candidates are required to submit the caste/ category certificate in prescribed format of Government of India, issued by the competent authority. OBC candidates belonging to creamy layer category should apply as general category and against general vacancies only.
- e) The minimum qualification requirement in terms of percentage of marks/division will be appropriately relaxed for the Candidates belonging to SC, ST and PWD category.
- f) Mere submission of Application shall not guarantee the adequacy of candidature for being considered for further selection process. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for interview/appointment.
- g) Candidate will have to bring an original valid Photo ID (Aadhaar Card etc.) and other original documents for verification at the time of interview/ medical/ joining, if called for.
- h) AVNL- MTPF also reserves the right to cancel/amend the advertisement and / or the selection process there under. The number of positions filled may increase or decrease depending on the requirement of MTPF.
- i) Engagement of the selected candidate will be subject to medical fitness by the Medical Officer nominated by MTPF.
- j) Police verification report (PVR) is a pre-condition for engagement of the selected candidates. Candidates will have to obtain a formal Police verification report before joining.
- k) No correspondence will be entertained from the candidates who are not selected / interviewed.
- l) Candidates should ensure that they fulfill the eligibility criteria prescribed for the post they have applied. In case it is found at any stage of selection process or even after appointment that the candidate has furnished false or incorrect information or suppressed any relevant information/ material facts or does not full fill the criteria, his / her candidature/ services are liable for rejection/ termination without notice.
- m) Any corrigendum/clarifications of the advertisement, if necessary, shall only be uploaded on AVNL website (<https://avn1.co.in>) and no separate press coverage shall be done for this purpose.
- n) Management reserves the right to cancel / restrict /enlarge/ modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
- o) AVNL-Ambarnath, MTPF reserves the right to relax age/experience/qualification &other qualifying criteria in deserving cases.
- p) All information regarding this recruitment process would be made available in the AVNL website (<https://avn1.co.in>) only. Applicants are advised to check the web site periodically for important updates.
- q) The candidates must have an active e-mail ID & Mobile number which must remain valid for at least next one year. All future communications with the candidates will take place only through e-mail. Candidates have to ensure accuracy of their e-mail ID & Mobile number. No change in e-mail ID & Mobile number as declared in the application will be allowed. The Company shall not be responsible if the information/intimations do not reach candidates in case of change in the. Mobile number, e-mail address, connectivity / network issues, technical fault or otherwise, beyond the control of the Company. Candidates are advised to keep a close watch on the Company website (<https://avn1.co.in>) for latest updates.
- r) Applications that are incomplete, not in prescribed format, not legible, without the required certificates, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.
- s) Clarifications/Decisions of the Company in respect of all matters pertaining to this recruitment would be final and binding on all candidates.

