



आयुध निर्माणी मेदक/ आर्मर्ड व्हीकल्स निगम लिमिटेड की इकाई

ORDNANCE FACTORY MEDAK/(A UNIT OF AVNL)

(A Govt of India Enterprises) Ministry of Defence

YEDDUMAILARAM, SANGAREDDY DIST (T.G), HYDERABAD-502205

E-mail: gm.ofmk@ord.gov.in, Phone:040-23283224/3470, Fax No.: 040-23282950, 08455-239074

सं.NO. 02/24/MP/Hiring/ESTT-2026

दिनांक /Date: 09.01.2026

विषय /Sub: Document Verification and Interview for Provisionally accepted applicant for Engagement of Experts/Advisor/Consultants on contract Basis .

संदर्भ / Ref: Advertisement No-08/2025 dated 06/12/2025

This is with reference to our Recruitment Advertisement No.08/2025 dt.06.12.2025 for recruitment for Provisionally accepted applicant for Engagement of Experts/Advisor/Consultants on contract Basis. Document Verification & Interview schedule is as follows:

DOCUMENT VERIFICATION/ INTERVIEW	
DATE :	19.01.2026
VENUE :	Ordnance Factory Medak, Admin Building, Hyderabad(T.G)
REPORTING TIME :	09:00 AM
Post Name	Sr. Consultant (Sighting Systems and FCS)

2. The list of Provisionally shortlisted candidates for Document Verification and Interview is enclosed as Annexure-I and the same also published in DOO Kolkata website [www.ddpdoo.gov.in/career](http://www.ddpdoo.gov.in/career) . The shortlisted candidates are directed to report in person at Ordnance Factory Medak, Admin Building, Hyderabad (T.G).

3. The candidates are requested to print the Admit Card for Document Verification & Interview, enclosed as Annexure-II and bring the same with the details filled and photograph attached.

4. The Candidates are directed to print pre interview form enclosed as Annexure- III and the same duly filled must be submitted at the time of interview.

5. Candidates are also instructed to obtain Latest Medical Fitness Certificate from Asst. Civil Surgeon/Civil Surgeon of a Govt. Hospital/CGHS recognised hospital with all the parameters which needs to be physically tested. The sample tests which are mandatory for the candidates to undergo for declaration as FIT is also enclosed as (Annexure-IV). The candidate has to bring original medical certificate at the time of interview.

6. The shortlisted candidates are requested to obtain Online/Offline Police Verification Certificate and submit at the time of interview. If the same could not be obtained before the date of interview, the proof of applying for Police Verification Certificate to be submitted.

7. Further for document verification, the shortlisted candidates are advised to bring all original documents along with one set of photocopies of all the certificates, duly attested. *The candidate without original documents will not be allowed for Document verification & Interview.*

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A	SSLC/ Matric/Xth/12 <sup>th</sup> Certificate.
B	Diploma/Degree in Engineering (BE/B.Tech etc.)
C	Community Certificate (EWS/OBC(NCL)/SC/ST) recently obtained in the <b><u>prescribed central format for Central Govt. jobs.</u></b>
D	Discharge Certificate for Ex-Servicemen.
E	Disability Certificate for Persons with Benchmark Disability
F	Experience Certificate in (Original)
G	<b>Photo Identity Proof, mandatory(Aadhar Card/Pan Card)</b>

8. The Interview will be conducted for the post in which the candidate has been shortlisted.
9. This Call letter is issued without any commitment on the part of management. The engagement is purely temporary and contractual  
on **Engagement of Experts/Advisor/Consultants on contract Basis** and it is not against any permanent vacancy. This engagement will not entitle any candidate to claim for regular/permanent employment in the Company.
10. In case, the shortlisted candidate does not report on the said date and time, his/her candidature will be cancelled and will not be given any further opportunity.
11. Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
12. If it comes to notice that any candidate is attempting to bring any political or any other unfair means for considering his/her candidature to the post, he/she will be disqualified from the entire selection process.

HR Division  
 Ordnance Factory Medak  
 A Unit of Armoured Vehicles Nigam Limited  
 Sangareddy, Hyderabad-T.G-502205.

*Geetha* 09/01/2026



CANDIDATES SHORTLISTED FOR DOCUMENT VERIFICATION AND INTERVIEW FOR PROVISIONALLY ACCEPTED  
APPLICANT FOR ENGAGEMENT OF EXPERTS/ADVISOR/CONSULTANTS ON CONTRACT BASIS:  
ADV.No.08/2025 Dt.06.12.2025

Shortlisted Candidates List

Sr. Consultant (Sighting systems and FCS)		
Sl.No.	Name (Shri/Smt./Ms)	Venue & Date/Time
1.	AVNISH KUMAR	Ordnance Factory Medak, Admin Building, Yeddumailaram, Hyderabad (T.G) Date- 19.01.2026, 09:00AM

HR Division  
Ordnance Factory Medak  
A Unit of Armoured Vehicles Nigam Limited  
Sangareddy, Hyderabad-T.G.-502205.

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	<p style="text-align: center;"><b>आयुध निर्माणी मेदक/ आर्मर्ड व्हीकल्स निगम लिमिटेड की इकाई</b></p> <p style="text-align: center;"><b>ORDNANCE FACTORY MEDAK/(A UNIT OF AVNL)</b></p> <p style="text-align: center;"><b>(A Govt of India Enterprises) Ministry of Defence</b></p> <p style="text-align: center;"><b>YEDDUMAILARAM, SANGAREDDY DIST (T.G), HYDERABAD-502205</b></p> <p style="text-align: center;">E-mail: gm.ofmk@ord.gov.in, Phone:040-23283224/3470, Fax No.: 040-23282950, 08455-239074</p>
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**ADMIT CARD FOR DOCUMENT VERIFICATION & INTERVIEW****IMPORTANT:- THIS ADMIT CARD IS VALID ONLY IF YOU ARE SHORTLISTED FOR THE INTERVIEW**

Adv.No.08/2025 dt.06.12.2025	Category:
Post Name:	Affix here, your latest passport size photograph and get it self-attested.
Shri/Ms. _____	
S/o, D/o Shri. _____	
Address _____	
_____	
_____	
Identification Mark _____	
Venue of Interview:	Signature of Candidate
Ordnance Factory Medak, Admin Building	
Sangareddy- 502205, Hyderabad, State- Telangana,	
Date & Time:	

Dear Candidate,

1. You are requested to appear for the interview at the venue on the specified date and time. Please affix your passport size photograph, same as the one affixed for offline application form, duly self attested by the individual.
2. **This call letter should be brought to the venue and handed over to the HR department.**
3. **You should reach the venue well in time and you will not be permitted to appear in the interview after 09.00 am.**
4. Your candidature for the interview is **PROVISIONAL** and is subject to your qualifying in interview and experience and fulfilling the prescribed Educational Qualification, Age, Category, matching of the photograph and other prescribed conditions for the post as notified, failing which your candidature will be summarily rejected, after scrutiny and verification at any stage.
5. Request for change of venue/interview date/interview time/address of correspondence will not be entertained under any circumstances.
6. Please note the letter Number of this communication for future reference, as this Call Letter will be collected from you at the venue.
7. The engagement is purely temporary and contractual on **Engagement of Experts/Advisor/Consultants on contract basis** and it is not against any permanent vacancy. This engagement will not entitle any candidate to claim for regular/permanent employment in the Company.
8. **No TA/ DA shall be paid to any candidate for attending interview at OFMK.**
9. Please note that this letter does not constitute an offer of employment to you.
10. **Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.**
11. **Candidate will have to bring an original valid Photo ID (Aadhar Card/PAN Card /Voter ID etc.) and other original documents for verification at the time of interview. If the candidate fails to bring Original Certificates, he/she will not be permitted for attending Interview.**

HR Division

Ordnance Factory Medak (A Unit of Armoured Vehicles Nigam Limited)  
Sangareddy, Hyderabad-T.G-502205

G. S. Sathya  
09/01/2026



## ORDNANCE FACTORY MEDAK (A unit of AVNL)

**PRE-INTERVIEW FORM FOR ENGAGEMENT OF EXPERTS/ADVISOR/CONSULTANTS ON CONTRACT BASIS**

Advt. No.: 08/2025 Dt.06.12.2025

Call Letter No. : 02/24/MP/Hiring/ESTT-2026 dated 09.01.2026

Post applied in the discipline:\_\_\_\_\_

Working in Govt. Organizations / PSU:

Yes /No

Affix Recent  
Passport Size  
Photo

In case of "Yes", whether applied through proper channel:

Yes /No

Please attach a copy of the forwarding letter of the employer or NOC at the time of Interview.

1	Name of the Candidate (as per X <sup>th</sup> Class certificate in capital letters)			
2	Date of Birth (DD/MM/YYYY)		AGE as on	
3	Father's Name (as per your X <sup>th</sup> Class certificate)			
4	Present Address (for correspondence)			
5	Permanent Address			
6	Phone No. / Mobile No.			
	Alternate Contact No.			
7	e-Mail ID (Mandatory)			
8	Nationality			
9	Religion			
10	Place of Birth & State			
11	Marital Status			
12	Specify the category you belong to (tick)	<b>UR / EWS / OBC(NCL)/SC/ST/PwBDs</b>		
13	Are you a Person with Benchmark Disability (PwBDs). If yes, please specify the disability %	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> , If yes _____ % of disability & PwBDs Category _____		
14	Are you an Ex-Servicemen (if yes, pl. specify no. of years of service)	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> No. of years: _____ Date of retirement (DD/MM/YYYY): _____		
15	Highest Educational Qualification	Degree Name _____ Aggregate Percentage _____		

Signature:

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**ORDNANCE FACTORY MEDAK (A unit of AVNL)**

**16. Post/Designation wise & Company/Firm wise Experience details to be mentioned, if any (Start from Present Employer/Company).**

S. No.	i. Name of the Organization / Firm. ii. Address iii. STD code & Telephone No. iv. e-mail.	Central / State / PSU / PSB / Private	Designation / Post held	i. Scale of Pay ii. Basic iii. DA iv. Gross Salary per month (in case of Private sector employees)	Contract / Trainee / Tenure / Permanent	i. Provident Fund No., ii. Universal Account No. iii. EPF Office address	Period of Service		Total Period of Service (Years - Months)	Reasons for leaving
							From (dd/mm/yyyy)	To (dd/mm/yyyy)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
<b>1.</b>	i.			i.		i.				
	ii.			ii.						
	iii.			iii.						
	iv.			iv.						
<b>2.</b>	i.			i.		i.				
	ii.			ii.						
	iii.			iii.						
	iv.			iv.						

*(Rows may be added if necessary)*

I hereby declare that I have written correct experience details. I may be terminated without notice if Management found that I have concealed/ wrong experience details mentioned the above experience details column. (Note: If the post & Company wise experience details are more than 02 rows, please furnish the experience details in additional sheet(s)).

Signature: \_\_\_\_\_

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09/01/2026



**ORDNANCE FACTORY MEDAK (A unit of AVNL)**

17. Experience details, if any, starting from the Present Employer /Company & Present Post /Designation wise.

Sl. No.	Name of the Company Office / Firm or Institution	Post held (Period-From dd/mm/yyyy To dd/mm/yyyy)	Nature of Duties for the said Post (Min. 100 characters & Max. 200 characters)
1.			
2.			

(Rows may be added if necessary)

**DECLARATION**

I hereby declare that the information stated above by me is true, complete to the best of my knowledge and belief. In case, the information stated above by me is found to be false or incorrect, my candidature, appointment may be considered terminated without any notice.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name of the Candidate: \_\_\_\_\_

**Enclosed:** A) Copy of Educational / Technical Qualifications along with Marks Sheets.  
B) Category Certificate (SC/ST/OBC/EWS) / PwBDs / Ex-SM  
C) Experience Certificate, if any etc.

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09/01/2026



**MEDICAL EXAMINATION REPORT**

Name of the candidate:		Grade /Post:	
Age:		Date of Examination:	
Date of Birth:		Height cms	Weight                      Kg
Sex: MALE/FEMALE			
Marital Status: Married/Unmarried:		Ideal weight	
Identifications Marks: 01. 02		Female cases a) Period b) LMP	
1.General Appearance: Chest-Normal:                      cms Inspiration:                      cms		EYES Vision Acuity of Vision	RE                      LE
2. Apparent Deformity, if any		Distant Vision Near Vision Colour Vision Any others	
BP		EARS	
Pulse		Hearing	
Skin		Normal/Defection	
Lymphenodes		ANY OTHERS	
Heart		Hernia	
Lungs		Hydrocele	
Abdomen		Piles/Fissures	
Liver		Genitalia	
Spleen		INVESTIGATION	
Teeth & Gum		URINE	
SKELETAL		SUGAR	
Upper Extremity		AIB	
Lower Extremity		Blood Group	
Spine		Hb%	
Any other findings		Signature of Medical Officer  Date	
X-ray Chest PA view			
Blood Sugar(Fasting)			
Remarks: FIT/TY.UNFIT/UNFIT			





**HOW TO REACH AT  
ORDNANCE FACTORY MEDAK( A UNIT OF AVNL)  
ADMIN BLOCK  
Yeddumailaram, Sangareddy, Telangana 502205**



## **Distance from SECUNDERABAD (# 60 KM):**

### **By City Bus:**

- Take city bus to Patancheru (No. 219 or 226). The journey takes about 1.5 Hour.
- Patancheru is about 18 km from **ORDNANCE FACTORY MEDAK, ADMIN BLOCK.**
- At Patancheru Bus Station (Platform: 9), take bus to Ordnance Factory (No. 502). The journey takes about 40 minutes.
- Exit the bus at ADMIN BLOCK/Market Complex.
- Follow the route map given below, (walkable distance)

### **By Train:**

- Take MMTS Local Train to Lingampalli station. Lingampalli is about 25 km from OFMK ADMIN BLOCK. Take city bus from Lingampalli station (Platform 6 side) to Patancheru (No. 216).
- At Patancheru Bus Station (Platform: 9), take bus to Ordnance Factory (No. 502). The journey takes about 40 minutes (OR)
- Take any passenger train heading to Shankarpalli (journey takes about 1 hour).
- Shankarpalli is about 6 km from **ORDNANCE FACTORY MEDAK, ADMIN BLOCK**. You can reach by an auto (for about Rs.100)

## **Distance from Hyderabad ( # 60 KM):**

### **By City Bus:**

- Take city bus to Patancheru (No. 218 or 225). The journey takes about 1.5 Hour.
- Patancheru is about 18 km from **ORDNANCE FACTORY MEDAK, ADMIN BLOCK.**
- At Patancheru Bus Station (Platform: 9), take bus to Ordnance Factory (No. 502). The journey takes about 40 minutes.
- Exit the bus at ADMIN BLOCK/Market Complex.
- Follow the route map given below (walkable distance)

### **By Train:**

- Take MMTS Local Train to Lingampalli station. Lingampalli is about 25 km from **ORDNANCE FACTORY MEDAK, ADMIN BLOCK.** Take city bus from Lingampalli station (Platform 6 side) to Patancheru (No. 216).
- At Patancheru Bus Station (Platform: 9), take bus to Ordnance Factory (No. 502). The journey takes about 40 minutes (OR) Take any passenger train heading to Shankarpalli (journey takes about 1 hour).
- Shankarpalli is about 6 km from **ORDNANCE FACTORY MEDAK, ADMIN BLOCK.** You can reach by an auto (for about Rs.100).

*G. S. Sathya*



**Distance from Airport (# 65 KM):**

ORDNANCE FACTORY MEDAK, ADMIN BLOCK can be reached by any authorized Taxi (in 1 hour) Ola Cabs & Uber Cabs available at Rajiv Gandhi International Airport Exit.

**ORDNANCE FACTORY ADMIN BLOCK MAP: ( A UNIT OF AVNL)**

<https://www.google.com/maps/dir/17.5022348,78.1367716/F4QM%2BRFV+Ordnance+Factory+Administrative+Block,+ODF+Main+Rd,+Yeddumailaram,+Telangana/>

*Aswatha*